Internship Opportunities

Position begins: Flexible Start Date

About Georgia River Network

Formed in June 1998, Georgia River Network (GRN) is a statewide non-profit environmental organization solely dedicated to the conservation of Georgia's waters. We envision rivers that we can use for drinking, swimming, fishing, and boating; rivers that add beauty and value to our communities, and meet the needs of the ecosystems they support.

Georgia River Network works to ensure a clean water legacy by engaging and empowering Georgians to protect, restore and enjoy our rivers from the mountains to the coast. Our strategy is to ENGAGE, EMPOWER, and ADVOCATE. We:

- Engage people in the enjoyment and protection of their rivers,
- Empower people to effectively address issues impacting their waterways, and
- Advocate, alongside other advocates and Georgia's network of 30+ river groups, for strong protections for our rivers.

Our offices are located in Athens, Georgia. For more information, visit our website www.garivers.org.

Job Responsibilities

We have a number of project focus areas for interns. These projects include:

- **Graphic Design** – Design event and resource flyers, water trail group logos, and other marketing material. This internship requires knowledge of Photoshop, In Design and or Adobe Illustrator.
- **Web Design** – Update website and transform to a new platform. This internship requires knowledge of html coding, Joomla, and Wordpress.
- **Water Trails and Community Program Assistance** – Develop and update fact sheets for water trails, update the water trail toolkit and clearinghouse, collect data for water trail maps, assist with workshops and with identifying new groups to engage in our work. Interns may also help with Hidden Gems paddle events.
- **Social Media** – Assist our Community Programs Coordinator with scheduling social media and working with videos and photos.
- **Fundraising** – Implementation of a crowdfunder for a boat trailer this fall or assistance running our canoeathon campaign between February and July of 2017.
- **Administrative Assistance** – Includes compiling monthly statistics on social media sites, handling merchandise orders, maintaining accurate inventory, running errands such as post office and office supply runs, office organization etc.
- **Georgia River Network Programs** – Assist with carrying out our projects and programs. This could include, but may not be limited to:
    - Special events
    - Membership
    - Education and Outreach

- GRN Website
- Paddle Georgia event
- Weekend for Rivers Event

Qualifications

- Basic understanding of watershed protection issues and non-profit organizations
- Ability to conduct complete and thorough research
- Organization Skills
- Strong verbal and written communication skills
- Ability to work independently and with a team
- Ability to work in Microsoft Word, Excel, and Google Drive

Time Requirement

8hrs./week or more. Hours of work are flexible between 8:00-5:00 M-F. We will ask you to set a regular schedule. Some work may be performed outside of our office. A minimum commitment of one semester is required. Preference will be given to interns / volunteers available for two or more semesters.

Compensation

This is an unpaid, non-credit internship (although internship credit could be worked out with appropriate UGA department).

Application Procedures

Please submit a cover letter, which highlights your qualifications for this internship and indicate which specific job responsibilities match your interests and skills.

Submit to:
Georgia River Network-Internship Program
126 S. Milledge Ave., Suite E3
Athens, GA 30605

Or email to info@garivers.org